

**GREENE CENTRAL SCHOOL, GREENE, NY  
BOARD OF EDUCATION REGULAR MEETING  
THURSDAY, MARCH 8, 2018 (Rescheduled due to weather)**

A regular meeting of the Greene Central School Board of Education was called to order at 6:00 p.m., by President, Brian Milk, in the Board Conference Room, High School/Middle School complex, South Canal Street, Greene, NY.

**CALL TO ORDER**

- The Pledge of Allegiance was recited.

**BOARD MEMBERS PRESENT:**

Mr. Brian Milk, President  
Mr. Scott Youngs, Vice-President  
Mr. Seth Barrows  
Mr. Jason Burghardt  
Mr. Nicholas Drew  
Mr. Douglas Markham

**ROLL CALL**

**BOARD MEMBERS ABSENT:**

Mrs. Tammie McCauley

**ADMINISTRATIVE STAFF PRESENT:**

Mr. Gordon Daniels, Interim Superintendent of Schools  
Mr. James Walters, High School Principal  
Mr. Timothy Calice, Middle School Principal  
Mr. Bryan Ayres, Intermediate School Principal, Director of PE and Athletics  
Mrs. January Pratt, Primary School Principal  
Mrs. Michelle Hasselbarth, Director of Special Programs  
Mr. Gerald Abbey, Jr., Interim Facilities Director

**OFFICERS PRESENT:**

Mrs. Donna Utter, District Clerk

- Motion made by Youngs, seconded by Barrows, to adjourn to Executive Session at 6:01 p.m. for the following:
    - To review Special Education placements for particular students and to consider them for approval.
    - To discuss the appointment of a particular person.
- Yes-6, No-0

**EXECUTIVE SESSION**

- Motion made by Drew, seconded by Burghardt, to adjourn Executive Session at 6:42 p.m.
- Yes-6, No-0

**ADJOURN EXECUTIVE SESSION**

- President Milk reconvened the meeting 6:43 p.m.

**RECONVENE**

**6. EDUCATION & PERSONNEL**

3. Appointment(s): Substitute Appointment(s)

Add: Christi Jordan – Substitute Art Teacher K-12

Coaching Appointment(s):

Add: Modified Softball Coach – Kris McDermott

Modified Softball Unpaid Volunteer – Megan McDermott

Baseball Unpaid Volunteers – Michael Kuratnick and Brevin Gilmore

Track Unpaid Volunteers – Chris Rice and Ryan Connolly

**ADD/DELETIONS TO AGENDA**

- Upon the recommendation of the Committee on Special Education, a motion was made by Barrows, seconded by Markham, to approve the following placement(s):  
#710123525; #710022170; #710125218; #710022277;  
#710023762; #710023577; #710023052; #710023787;

**SPECIAL EDUCATION PLACEMENTS**

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- #710023648; #710022541; #710022406; #710022301;  
#710123461; #710123421.  
Yes-6, No-0

**APPROVE MINUTES  
2/21/18 MTG. &  
BUS VOTE 2/27/18**

- Motion made by Drew, seconded by Markham, to approve the minutes of the Regular Board Meeting held on Wednesday, February 21, 2018 with the following correction:  
(Page 3: 1<sup>st</sup> paragraph - .... shared services with the *Village* for that maintenance) and the Bus Vote held on Tuesday, February 27, 2018 as presented.  
Yes-6, No-0

**CALENDAR:**

- March 9 – Regular Day of School – Calendar Change
- March 9, 10, 11 – Footlights’ Production – *Meet Me in St. Louis*
- March 13 – Nat’l. Jr. Honor Society Inductions – 6:30 p.m. – Auditorium
- **March 13 – Girls & Boys Senior Classic Basketball Game – 6:00 p.m. Girls**
- **March 14 – Budget Committee Meeting – 4:00 p.m.**
- March 16 – Staff Development Day – Calendar Change
- March 16 – PTO Movie Night – 6:00 p.m.
- March 16, 17 – All County Chorus – Oxford
- March 21 – Board of Education Meeting – 6:00 p.m.
- March 21 – Discovery Night – 6:30 – 7:30 p.m. – Intermediate School
- March 22 – Music in Our Schools Concert – 7:00 p.m. – Auditorium
- March 26-April 2 – Spring Recess
- March 28 – Budget Committee Meeting
- April 4 – Board of Education Meeting – 6:00 p.m.
- **April 7<sup>th</sup> Odyssey of the Mind – SUNY Binghamton**
- April 12 – Kindergarten Parent Information Night – 6:30 Primary School

**PUBLIC COMMENT:**

- None.

**REPORTS:  
MIDDLE SCHOOL RPT.  
MR. CALICE**

- Mr. Timothy Calice, Middle School Principal, highlighted the following activities at the Middle School:
  - End of 25 weeks – 54 students (38%) on honor or high honor; 51 students (23%) on academic status.
  - Difficult time of year to keep focus due to holidays and snow days.
  - National Junior Honor Society will induct 22 students.
  - State testing shortened to 2 days this year. ELA in April and Math in May.
  - NYS CBT will be used this year for all 6<sup>th</sup> grade students allowing them to take the state test using desktops or chromebooks. Teachers are incorporating the testing platform in everyday lessons to ensure students are familiar and comfortable with the process.
  - Shelby Furman and Sarah Jensen have set up MS/HS faculty challenges as a direct connection to our LINKS goals regarding building connections. The camaraderie of the teachers and students as spectators has been inspirational. The middle school is leading the competition which included volleyball, basketball and trivia.

- Mrs. Page's book club – as staff read books, Mrs. Page prints a small version of the book cover to be displayed outside the staff's door. This is part of our LINKS goal regarding literacy and making connections with students through literacy.
  - Wordle is a student/staff mural of words on the wall outside the office.
  - Philanthropy projects included - \$600 raised at the Christmas Carnival was donated evenly to "A Room to Heal" and "Wounded Warriors". Staff participated in "Jeans for Troops" raising \$260. Heart awareness district wide project – middle school made it spirit days for students and staff district wide contributed \$329.50 towards the jump rope for heart efforts by donating \$1 for wearing red.
  - Emily Worsnopp and Chris Paske went to a turnkey training to provide suicide safety training for staff and teachers. Chris presented at the NYS APHERD conference at SUNY Cortland on this topic.
  - Learning Walks – middle school teachers are using their team time or prep time to observe their colleague's teaching. This is free professional development meant to improve our instruction, share ideas, and build connections between staff.
  - After extensive research, visiting other districts, and discussions, an Advisory period for students will be implemented next year at the middle school level. This advisory time will replace homerooms and will allow a period of time during the school day when teachers meet with small groups of students for the purpose of advising them on academic, social, or future-planning issues. It will ensure that each student is known well at school by at least one adult.
- Board member Burghardt asked if the administrators are seeing any additional stress to students as a result of the Florida school shooting.
- Both Mr. Calice, Middle School Principal, and Mr. Walters, High School Principal, stated that they are not seeing stress, but Mr. Calice indicated that students are more vigilant about reporting what other students are saying.
- Board member Markham asked what the plan is for a planned "walk out" by students next Wednesday.
- Mr. Walters, High School Principal, stated that he is aware students are planning on participating and he will be having a conversation with staff on Friday regarding opportunities we can offer for students to express themselves.
- Interim Superintendent Daniels stated that the "walk out" is a positive way to show solidarity, however, walking into the parking lot is dangerous. The possibility of going to the auditorium and allowing the students to speak to their peers on the subject has been suggested. Students would need to write their comments out ahead of time to be sure they are appropriate.

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- Board member Youngs stated that it is a good idea to have students work with the computer based testing before it becomes mandatory.

- Mr. Calice, Middle School Principal, stated that he went to a state presentation on the program and the state representatives were very receptive to concerns and have addressed them. All districts that piloted the program last year, signed up again this year.

**BOARD COMMITTEE  
REPORTS:**

- None.

**TRANSPORTATION:**

- None.

**EDUCATION &  
PERSONNEL:**

- The Superintendent of Schools recommends the following Board actions:

**NON-INSTRUCTIONAL  
NON-INSTRUCTIONAL  
SICK BANK REQUEST-  
WAYNE CRIDDLE,  
BUS DRIVER**

- Upon the recommendation of the Non-Instructional Sick Bank Committee, a motion was made by Drew, seconded by Youngs, to approve the request of Wayne Criddle, Bus Driver, to withdraw twenty-five (25) days covering the period of March 8, 2018 (1/2 day) through April 23, 2018 (1/2 day).  
Yes-6, No-0

**UNPAID LEAVE OF  
ABSENCE – KIM  
SANFORD, BUS DRIVER**

- Motion made by Drew, seconded by Markham, to approve the request of Kim Sanford, Bus Driver, for an unpaid leave of absence for five (5) days, March 5, 2018 through March 9, 2018.  
Yes-6, No-0

**APPOINTMENT(S):  
SUBSTITUTE ROSTERS**

- Motion made by Burghardt, seconded by Youngs, to appoint the following individuals to the 2017-2018 Substitute Rosters effective March 8, 2018:

- Mary Ludolph – Modify appointment of February 21, 2018 to include Substitute Aide
- Christi Jordan – Substitute Teacher (Art) and LTA Pre-K-12

Yes-6, No-0

**COACHING ROSTER**

- Motion made by Youngs, seconded by Markham, to appoint the following individuals to the Spring 2018 coaching roster:

- Michael Kuratnick – Baseball Unpaid Volunteer (pending receipt of finger printing, CPR, first aid and concussion certification)
- Brevin Gilmore – Baseball Unpaid Volunteer (pending receipt of finger printing, CPR, first aid and concussion certification)
- Ryan Connelly – Track Unpaid Volunteer (pending receipt of finger printing, CPR, first aid and concussion certification)
- Chris Rice – Track Unpaid Volunteer
- Kris McDermott – Softball Modified Coach
- Megan McDermott – Softball Unpaid Volunteer

Yes-6, No-0

**BOARD OF EDUCATION  
MEETING SCHEDULE  
MODIFICATION**

- Motion made by Drew, seconded by Markham, to modify the Board meeting schedule in April by moving the April 18<sup>th</sup> meeting to April 17, 2018 to coincide with the required BOCES meeting/vote on the same date.  
Yes-6, No-0

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- Motion made by Drew, seconded by Markham, to appoint IBI Group Architects, Engineers and Landscape Architects, Binghamton, New York, as school district architects effective March 8, 2018, only for the proposed small capital project and any work to be done from the 2014 project funds, for an estimated project fee of \$439,000.

**APPOINT  
ARCHITECTURAL  
FIRM**

Yes-6, No-0

- Motion made by Youngs, seconded by Burghardt, to accept the Budget Status Reports for February 2018 for the General Fund, School Lunch Fund, and Federal Grants & Capital budgets as presented.

**BUSINESS & FINANCE:  
REVENUE & BUDGET  
STATUS REPORTS**

Yes-6, No-0

- Motion made by Burghardt, seconded by Barrows, to approve the following resolution and authorize the Board President to sign the same on behalf of the district:  
"WHEREAS the Instructional Technology Service (557) and the Network Support Service (610) require additional technology equipment to the currently available equipment;  
WHEREAS the Greene Central School District wishes to finance the cost of the additional equipment on a five (5) year installment schedule; the Broome-Tioga BOCES is hereby authorized to expend annually, on behalf of the Greene Central School District and in conjunction with the IT and NSS services, funds to purchase the following equipment:

**INSTALLMENT PURCHASE  
AGREEMENT –  
TECHNOLOGY**

STA660988:

18 - Apple iPad WiFi 32GB – Space Gray 10-pack

NCPA 01-42:

110 - Dell Latitude 5289

24 – OptiPlex 3050 Micro

24 – 20" Monitor

24 – Micro All-In-One Stand

NJPA:

10 – HP Color LaserJet Pro T6B60A#BGJ

11 – HP LaserJet Pro Mono Printer G3Q47A#BGJ

6 – HP Color LaserJet Ent. Duplex Printer B5L25A#GBJ

16 – HP LaserJet Pro J8H61A#BGJ

TOTAL PURCHASE PRICE \$200,000.00

ESTIMATED FINANCING COSTS \$ 14,627.80

TOTAL COSTS \$214,627.80

**ESTIMATED INSTALLMENT PAYMENT SCHEDULE:**

2018-2019 Year 1 \$42,925.56

2019-2020 Year 2 \$42,925.56

2020-2021 Year 3 \$42,925.56

2021-2022 Year 4 \$42,925.56

2022-2023 Year 5 \$42,925.56

TOTAL: \$213,627.80

The payment schedule above is based on the estimated interest rate of 3.5%. The annual payment amount may fluctuate depending on the actual rate assigned 3-7 days prior to the funding date. The interest rate will not exceed 4% and the payment amount will not exceed \$43,344."

Yes-6, No-0

- Interim Superintendent Daniels introduced Derek Wurtenberg, IT Project Coordinator SC-RIC, and Kim Kalem, Instructional Technology Coordinator, who are available to answer any questions Board members may have regarding the Technology Installment Purchase Agreement.

- Board member Youngs questioned the need to continue to add things that have financing costs rather than putting them in the budget or the SMART Bond.

- Kim Kalem responded that this is a rollover replacement plan which allows the district to replace aging technology equipment on a specific timetable in a more affordable way.

**OBSOLETE  
TECHNOLOGY EQUIP.**

- Motion made by Youngs, seconded by Burghardt to declare the attached list (Exhibit "A") of technology equipment as obsolete and to dispose of the same.  
Yes-6, No-0

- A question was asked about how the equipment is disposed of. Derek Wurtenberg stated that if it is BOCES equipment, it goes back to BOCES. If not, then it is recycled and Greene receives payment based on the total weight of the items recycled.

**BUDGET COMMITTEE**

- In the absence of Mark Rubitski, Business Manager, Board member Barrows highlighted the following items from the Board Budget Committee meeting:

- Mr. Ayres went through athletic budget and Mr. Abbey went through buildings & grounds budget and reviewed the proposed small capital project.
- There is still a \$1 million dollar gap.
- Still waiting on state final budget figures.
- Having administrators and department budget preparers discussing their budgets with the Budget Committee was very helpful and the practice of having them involved should continue.

- Mr. Ayres thanked the committee for allowing everyone to share their specific budget information with them.

**BTD HEALTH INS.  
CONSORTIUM UPDATE**

- Board member Burghardt shared information received from a recent BTD Health Insurance Consortium meeting. Mr. Rubitski had included in the packet the 2017-18 Six-Month Management Report for the Board's information. He commented that Greene's numbers for determining the premium rate increase came in better than expected with a 3.85% change over the base rate from 17/18.

**DISCUSSION ITEMS:**

- **Survey for school colors** – President Milk stated that he is leaving how to distribute the survey to staff, students and the community up to the administrators, but it should be going out soon.

- Girls' Basketball won a sectional game and then were defeated in their second game.

- Brandyn Scott will be going to State's for bowling this weekend.

- **Emergency Repair Reserve Fund** – The Budget Committee discussed this reserve fund which was Board approved to establish, but no funds have been put into it. Voter approval to put money into the fund. The committee’s recommendation and consensus of the Board was to hold off funding until the district is in a better financial position.

**REVIEW BOARD  
OUTSTANDING ACTION LIST:**

<b>Directed Date:</b>	<b>Task:</b>	<b>Responsibility Of:</b>	<b>Report Back:</b>
3/7/2007	Policy Manual	BOE and Superintendent	Ongoing
12/20/2017	Driver Ed. Proposal	Supt./BOE	<b>June 6, 2018</b>
12/20/2017	Sound System @ Turf Field		Ongoing
12/20/2017	Small Capital Project		Ongoing
12/20/2017	Signs for Nature Trail/Track		Ongoing
1/3/2018	Audit Cmte. Community Member	Supt./BOE	Ongoing
1/3/2018	Sports Uniform Policy	BOE	Ongoing
1/17/2018	Bus Garage-outside lighting, fencing & upstairs bathroom	BOE and Facilities Director	Ongoing

\*Signs – auditorium entrance up; signs for nature trail and other signs will be going up shortly.

\*Audit Committee – President Milk stated that someone approached him who may be interested and asked about the number of meetings. President Milk told them to contact the district office if they were interested.

- Interim Superintendent Daniels reported on the following:  
 • There was a waterline break at the upper campus. The meter was read on Thursday, March 1<sup>st</sup>, and after the Village noticing a fluctuation in usage checked it again on Monday, March 5<sup>th</sup> and there was a usage of 210,000 gallons. The meter is read once a month unless there is a reason to read it sooner. The shut-off for the line is located under a driveway. Location of the leak and repairs are moving forward and may have an impact on water to the upper campuses.

**SUPERINTENDENT’S  
REPORT:**

- Board member Drew asked if we have something in a policy that designates an emergency contractor?

- Gerald Abbey, Interim Facilities Director, stated that we do not. He stated that this is the same contractor that we used for the stone at the MS/HS campus. This is something that could be appointed at the Reorganizational meeting in July.

**REVIEW COMMITTEE  
SCHEDULE:**

<b>Committee Name:</b>	<b>Last Meeting:</b>	<b>Next Meeting:</b>
Budget	Feb. 28, 2018	March 14, 2018 @ 4 pm
Building & Grounds	Feb. 20, 2018	Quarterly Reports
Transportation	Jan. 17, 2018	Quarterly Reports
Employee	Oct. 18, 2017	
Audit	Sept. 20, 2017	
Curriculum & Technology	June 7, 2017	
Legislative		

Tenure	Jan. 3, 2018	
Sabbatical		
Policy	Nov. 27, 2017	February/March

\*Curriculum & Technology – Board member Youngs stated that regarding exploration of the Raymond Internship program the Committee would like to invite involved faculty and a representative from Raymond to a Board meeting to discuss their program and ideas with everyone. The Board was in agreement.

- Meryt Allmendinger, Bus Driver, commented how well Sue Proscia and Dennis Symons have worked together. She stated that their "hands on" approach and ability to anticipate needs has been wonderful. She thanked the Board for allowing the needed changes.

**PUBLIC COMMENT:  
MERYT ALLMENDINGER**

- Motion made by Youngs, seconded by Markham, to adjourn to Executive Session at 7:42 p.m. to discuss the following:

- To discuss the performance of a particular person.
- To discuss the Superintendent's evaluation.

**EXECUTIVE SESSION**

Yes-6, No-0

- Motion made by Youngs, seconded by Drew, to adjourn Executive Session at 8:51 p.m.

**ADJOURN EXECUTIVE SESSION**

Yes-6, No-0

- President Milk reconvened the meeting at 8:51 p.m.

**RECONVENE**

- Motion made by Barrows, seconded by Markham, to adjourn the meeting at 8:51 p.m.

**ADJOURNMENT**

Yes-6, No-0

Respectfully Submitted,

Donna Marie Utter  
District Clerk